



**Welcome to
Our PTA Meeting!
We will begin
shortly.**

Oak Hill Elementary School PTA General Meeting, September 18, 2023



Agenda

1. Welcome & Board Member Intros
2. Approval of [Minutes](#)
3. Principal's Report
4. President's Report & 2023-24 Event/Activity Calendar
5. Approval of Updated Bylaws
6. Treasurer's Report
7. Vote on 2023-24 budget
8. After-school Activities & Educational Programs
9. Volunteer and Committee Needs
10. Q&A



Welcome and Introductions

- **President: Brandan Wilburn-Herbert**
- **First VP: Srujana Kannekanti**
- **Second VP: Cindy Meylan**
- **Treasurer: Marti Londal**
- **Secretary: Kimberley Stephenson**



Approval of Minutes

- **Minutes from May 23, 2023 general meeting**
- <https://oakhillpta.ptboard.com/che/att/c224689f-1c05-4199-8d21-a85bd00cc7a5/PTAGeneralMeetingMinutes2023-05-23.docx.pdf>



Principal's Report

- **Kelly Durso Principal**
- **Cali Loewenberg, Assistant Principal**



President's Report

- **Volunteer opportunities abound!**
- **General session meeting expectations**
- **Board availability**



President's Report

2023-24 Event/Activity Calendar

- **August: Staff welcome breakfast**
- **October:**
 - **General meeting Oct. 18, 6:30pm (in-person)**
 - **Staff lounge restock**
- **November:**
 - **Candy donation**
 - **Veterans' Day breakfast Nov. 10**
 - **Multicultural Night Nov. 14**



President's Report

2023-24 Event/Activity Calendar

- **December: Staff lounge restock**
- **January 13: Skate Night**
- **February:**
 - **Staff lounge restock**
 - **General meeting Feb. 13**
 - **Family Glow Dance Feb. 23**
- **March:**
 - **General meeting March 19**
 - **6th grade basketball game**

A graphic for the President's Report featuring a white rectangular frame with a thick white border. The background of the frame is a light gray, and it is overlaid on a large, diagonal brushstroke of blue and teal colors. The text "President's Report" is written in a white, sans-serif font, tilted diagonally from the top-left to the bottom-right.

President's Report

2023-24 Event/Activity Calendar

- **April:**
 - Staff lounge restock
 - Movie night (date TBD)
- **May:**
 - Teacher Appreciation Week May 6-10
 - 5K Fun Run May 18
 - General meeting May 21 (board election)



President's Report

2023-24 Event/Activity Calendar

- **June:**
 - **Staff lounge restock**
 - **Book exchange**



President's Report

Possible Activities

- DC United school spirit night
- Spelling bee
- GRACE Arts / [Tephra Emerging Visions](#) program



**Approval
of Updated
Bylaws**

- Bylaws updated with new board members' names
- Bylaws are online at <https://oakhillpta.ptboard.com/che/att/01078b81-7788-4548-b3d7-57e8cdecdf86/2023OrganizationalStructureForm-BylawsAdaptations-PDFFillable8.5.23.pdf>
- Requires general vote before submission to state PTA



**Treasurer's
Report and
2023-24
Budget
Approval**

- **Reminder: Spirit wear sales end October 2! To order, visit:**
<https://oakhillpta.ptboard.com/formvw?store=4078&form=6>
- **Reimbursement checks - all requests and documentation is virtual now**
- **2023-24 PTA budget**
 - **Requires a general vote**

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**Treasurer's
Report and
2023-24
Budget
Approval**

- **Free Staff Membership for all 2023-24 Teachers**
 - Entitled to classroom support
- **More money for teacher development, field trip support, grade level support, community activities, and construction support**
- **Keeping most even community events free when possible unless major fundraising effort is needed - Thank you for your membership and support!**

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**Treasurer's
Report and
2023-24
Budget
Approval**

- **No fundraising currently for big projects
- still discussing with admin about lunch tables, playground shades, big projects**
- **STEAM lab will be after construction, but keeping in reserve for use 2024-25**

100 Fundraising	Budgeted Income	Budgeted Expenses	Budget Net
Member Pledges	\$3,750.00	-	\$3,750.00
Corporate Sponsorships	-	-	-
PTA Donations	\$300.00	-	\$300.00
Staff Pledges	-	-	-
School Supply Proceeds	\$1,000.00	-	\$1,000.00
Shop & Support - Box Tops	\$50.00	-	\$50.00
Shop & Support - Grocery	\$70.00	-	\$70.00
100 Fundraising Totals	\$5,170.00	-	\$5,170.00

300 PTA Administration	Budgeted Income	Budgeted Expenses	Budget Net
Fees - Bank	-	-\$100.00	-\$100.00
PTA Recruitment	-	-\$250.00	-\$250.00
PTA Bank Checks	-	-	-
PTA Insurance	-	-\$500.00	-\$500.00
PTA Office Supplies	-	-\$350.00	-\$350.00
PTA Software	-	-\$400.00	-\$400.00
300 PTA Administration Totals	-	-\$1,600.00	-\$1,600.00


400 Enrichment Activities	Budgeted Income	Budgeted Expenses	Budget Net
Cultural Arts (Assemblies)	-	-\$3,000.00	-\$3,000.00
Junior Great Books	-	-\$50.00	-\$50.00
Reflections	-	-\$150.00	-\$150.00
STEM Lab	-	-	-
Summer Book Exchange	-	-\$600.00	-\$600.00
Teaching Garden	-	-\$300.00	-\$300.00
Spelling Bee	-	-\$180.00	-\$180.00
400 Enrichment Activities Totals	-	-\$4,280.00	-\$4,280.00

410 After School Activities	Budgeted Income	Budgeted Expenses	Budget Net
Odyssey of the Mind	\$600.00	-\$600.00	-
Odyssey of the Mind (Worlds)	-	-\$500.00	-\$500.00
Science Olympiad Division A	\$600.00	-\$600.00	-
Science Olympiad Division B	\$900.00	-\$920.00	-\$20.00
Recognition Ice Cream Social 	-	-\$200.00	-\$200.00
First Lego League (FLL)	\$400.00	-\$400.00	-
410 After School Activities Totals	\$2,500.00	-\$3,220.00	-\$720.00

500 School Support	Budgeted Income	Budgeted Expenses	Budget Net
Cafeteria Support	-	-	-
Classroom Support (supplies etc)	-	-	-
Clinic Support	-	-	-
Family/Community Outreach	-	-	-
Field Day	-	-	-
Field Trips (transportation)	-	-	-
Grade Level Support (projects)	-	-	-
Library Support	-	-	-
PTA Lunch Card (nkl hungry)	-	-	-
Safety Patrols	-	-	-
Technology Support	-	-	-
WOAK Support	-	-	-
500 School Support Totals	-	-\$24,650.00	-\$24,650.00

510 Staff Support	Budgeted Income	Budgeted Expenses	Budget Net
Staff Development	-	-\$3,000.00	-\$3,000.00
Staff Appreciation Week	-	-\$2,000.00	-\$2,000.00
Staff Welcome Lunch	-	-\$400.00	-\$400.00
New Teacher Welcome	-	-\$100.00	-\$100.00
Staff Appreciation Monthly	-	-\$500.00	-\$500.00
Staff Spring Breakfast	-	-\$300.00	-\$300.00
Retirement Reception/Bereavement	-	-\$300.00	-\$300.00
510 Staff Support Totals	-	-\$6,600.00	-\$6,600.00


600 PTA Sponsored Activities	Budgeted Income	Budgeted Expenses	Budget Net
6th Grade Activity (Basketball Game or Other)	\$3,500.00	-\$3,500.00	-
Donation to 6th Grade Social	-	-\$400.00	-\$400.00
Veterans Appreciation Breakfast	-	-\$200.00	-\$200.00
Previous Schoolyear Carryover	-	-	-
Grade Level Assemblies	-	-\$3,000.00	-\$3,000.00
Halloween Candy Exchange	-	-\$100.00	-\$100.00
Multicultural Night	-	-\$700.00	-\$700.00
February Family Dance	-	-\$700.00	-\$700.00
Fun Run	-	-\$700.00	-\$700.00
Outdoor Movie Night	\$3,000.00	-\$3,000.00	-
Ice Skate Night	\$1,200.00	-\$500.00	\$700.00
600 PTA Sponsored Activities Totals	\$7,700.00	-\$12,800.00	-\$5,100.00



700 PTA Spons. Merchandise Sales	Budgeted Income	Budgeted Expenses	Budget Net
Spirit Wear	\$7,500.00	-\$6,200.00	\$1,300.00
700 PTA Spons. Merchandise Sales Totals	\$7,500.00	-\$6,200.00	\$1,300.00

900 Non OHES Expenses	Budgeted Income	Budgeted Expenses	Budget Net
Membership Dues Remitted to VAPTA	-	-\$750.00	-\$750.00
Membership Dues Remitted to FCCPTA	-	-\$50.00	-\$50.00
900 Non OHES Expenses Totals	-	-\$800.00	-\$800.00

800 Enrichment Activities Using Reserves	Budgeted Income	Budgeted Expenses	Budget Net
Reserves - Construction Projects	-	-\$10,000.00	-\$10,000.00
Reserves - STEAM Lab	-	-\$10,000.00	-\$10,000.00
Specials Classes Project Donation	-	-\$2,000.00	-\$2,000.00
800 Enrichment Activities Using Reserves Totals	-	-\$22,000.00	-\$22,000.00



Grand Totals

\$22,870.00

-\$82,150.00

-\$59,280.00

Projected bank balance if on budget

 \$67,828.71

Rep
2023-24
Budget
Approval

Annual Budget Vote

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After-school Activities

- **Registration opened to PTA members
Sept. 17**
- **General registration now open**

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Educational Programs

- **Odyssey of the Mind**
- **Science Olympiad Division A**

Educational Programs

	Odyssey of the Mind	Science Olympiad Div B	Science Olympiad Div A	Math Kangaroo	Spelling Bee	FLL
Description	Creative problem-solving Program	Science and technology based competitive program	Science and technology based competitive program	Annual mathematical competition	Annual Spelling competition	STEM competition using LEGO bricks
Eligibility	K-6	Grades 5 and 6	Grades 3 to 4	K-6	K-6	K-6
Due date to sign up via Oak Hill PTA website	9/15/2023	TBD	9/23/2023	TBD	TBD	
Competition/Test date	TBD (Saturday in Feb/March 2024)	<ul style="list-style-type: none"> Jan/Feb 2024 	<ul style="list-style-type: none"> 11/4 or 11/11 	3/21/2024	Feb/Mar 2024	Nov'23 - Apr'24
Program Coordinator	Aparna Nagaragadde odyssev@oakhillpta.org	VACANT	Liz Gonzales age1018@gmail.com	VACANT	VACANT	VACANT




**Volunteer
and
Committee
Needs**

- **Hospitality Chair: Marisa Wealand**
 - hospitality@oakhillpta.org
- **We need volunteers to help with:**
 - **Running Educational Programs**



Q&A

Questions?



**Thank you for
attending!
Have a wonderful
evening.**