

## PTA General Meeting Minutes

<b>Date:</b>	<b>Tuesday 11/28/2023</b>	<b>Time:</b>	7:00pm
<b>Leader:</b>	Brandan Wilburn-Herbert	<b>Location:</b>	Virtual
<b>Approved:</b>			
<b>Board Participants:</b>	Brandan Wilburn-Herbert, Cindy Meylan, Srujana Kannekanti, Marti Lodal, Kimberley Stephenson		
<b>Standing Committees:</b>			
<b>Staff:</b>	Kelly Durso, Principal; Cali Loewenberg, Assistant Principal		

Description	Discussion
Call to Order	President: Brandan Wilburn-Herbert <ul style="list-style-type: none"> <li>● Meeting called to order at 7:01pm</li> </ul>
Welcome	President: Brandan Wilburn-Herbert
Attendance	Secretary: Kimberley Stephenson <ul style="list-style-type: none"> <li>● 16 attendees</li> </ul>
Approval of Previous Meeting Minutes	<a href="https://oakhillpta.ptboard.com/che/att/fd0289cc-3152-4cfa-a1b7-ddc8f6aa5c69/PTAGeneralMeetingMinutes2023-10-18.docx.pdf">https://oakhillpta.ptboard.com/che/att/fd0289cc-3152-4cfa-a1b7-ddc8f6aa5c69/PTAGeneralMeetingMinutes2023-10-18.docx.pdf</a> <ul style="list-style-type: none"> <li>● Minutes approved</li> </ul>
Principals' Reports	Principal: Kelly Durso <ul style="list-style-type: none"> <li>● Currently there are two level 4 AAP 6th grade classes; will be adding a third teacher and dividing the students into three classes in the next few weeks</li> <li>● Construction is delayed; classrooms should all be ready by February</li> <li>● Looking forward to 6th grade basketball game and Multicultural Night</li> <li>● VGA testing and Family Life Education coming up</li> </ul> Assistant Principal: Cali Loewenberg <ul style="list-style-type: none"> <li>● Veterans Day celebration went well! Lots of positive feedback from community.</li> </ul>
New Business	Treasurer: Marti Lodal <ul style="list-style-type: none"> <li>● PTA would like to spend \$1300 to purchase a reusable, inflatable vinyl arch               <ul style="list-style-type: none"> <li>○ As the expense exceeds \$400, this requires a general meeting vote</li> <li>○ Cost: \$1,300 from Imprint5.com (\$1,222.90 for custom arch, blower, D-rings, heavy duty stakes, heavy duty storage bag and rope, plus \$50 for bags and sand)</li> <li>○ Multiple purposes: entrance for events, start/finish line for 5k, field day, backdrop for important events</li> <li>○ Contained air (vs. constant blower) so can be used on fields for field day and quieter</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Can hang custom banners from D-rings if we want to customize for individual events</li> <li>○ <b>Expense approved by majority vote</b></li> </ul> <p>President: Brandan Wilburn-Herbert</p> <ul style="list-style-type: none"> <li>● Discussion on re-scheduling Multicultural Night during the spring quarter <ul style="list-style-type: none"> <li>○ Originally scheduled for November, but had to re-schedule because the stage was not available</li> <li>○ Stage should be available by February, so a March date would work well. Reminder about Ramadan (expected to begin at sundown on Sunday, March 10, and end at sundown on Monday, April 9).</li> <li>○ Several attendees mentioned that a Friday evening would be preferred</li> <li>○ Suggestion to have food trucks available; families who sign up to host booths can also bring traditional food to share</li> <li>○ Tentative date: March 8, 2024, 6-7:30pm (two weeks after the family dance)</li> <li>○ PTA funds are available to hire Chinese dragon dancers both at the Multicultural Night and during the school day sometime in February</li> </ul> </li> <li>● 6th grade basketball game (scheduled for April 12, 2024 at Chantilly High School) <ul style="list-style-type: none"> <li>○ Lees Corner is responsible for booking the CHS gym, so Oak Hill is responsible for hiring referees and police officers</li> <li>○ Parent volunteers will be needed for spirit sale table and ticket booth; PTA will send out signups later</li> </ul> </li> <li>● Franklin Middle School principal presentation at February general meeting (Feb. 13, 2024)</li> </ul>
Adjourn	<p>President: Brandan Wilburn-Herbert</p> <ul style="list-style-type: none"> <li>● Meeting adjourned at 7:30pm</li> </ul>

Submitted by

*Kimberley Stephenson*

Kimberley Stephenson, Secretary

\_\_\_ Minutes approved as presented

\_\_\_ Minutes approved as amended

Date Minutes approved \_\_\_\_\_