



**Welcome to
Our PTA Meeting!
We will begin
shortly.**

Oak Hill Elementary School PTA General Meeting, March 19, 2024



Agenda

1. Welcome
2. Approval of [Minutes](#)
3. Principals' Reports
4. President's Report & 2023-24 Event/Activity Calendar
5. Treasurer's Report
6. After-school Activities
7. Educational Programs
8. Volunteer Needs
9. 2024-25 PTA Board Nominations



Welcome and Introductions

- **President: Brandan Wilburn-Herbert**
- **First VP: Srujana Kannekanti**
- **Second VP: Cindy Meylan**
- **Treasurer: Marti Londal**
- **Secretary: Kimberley Stephenson**



Approval of Minutes

- Minutes from February 13, 2024
general meeting
- <https://oakhillpta.ptboard.com/che/att/248dbbb5-2323-4428-8341-27dde338333e/PTAGeneralMeetingMinutes2024-02-13.docx.pdf>





Principals' Reports

- **Kelly Durso, Principal**
- **Cali Loewenberg, Assistant Principal**



President's Report

2023-24 Event/Activity Calendar

- **February:**
 - Staff lounge restock
 - Family Glow Dance, Feb. 23
- **March:**
 - Multicultural Night, March 8
 - School Assembly March 19

A graphic for the President's Report featuring a white rectangular frame with a thick white border. Inside the frame, the text "President's Report" is written in a white, sans-serif font, slanted upwards from left to right. The background of the frame is a light gray, and the frame is set against a large, abstract brushstroke background that transitions from dark blue at the top to light blue at the bottom.

President's Report

2023-24 Event/Activity Calendar

- **April:**
 - **Staff appreciation**
 - **April 8th - Eclipse viewing**
 - **6th grade basketball game, April 12 at Chantilly HS**
- **May:**
 - **Family movie night, May 2**
 - **Staff Appreciation Week, May 6-10**



President's Report

2023-24 Event/Activity Calendar

- **May, cont'd**
 - **Oak Hill 5K, May 18**
 - **General meeting, May 21 (board election)**
- **June:**
 - **Staff lounge restock**
 - **Book exchange**

Treasurer's Report

- Budget update

| Financial Overview | | | | | | | |
|--|--------------------|---------------------|--------------------|--------------------|---------------------|---------------------|--------------------|
| Budget Heading | Actual | | | Budget | | | More/-Less |
| | In | Out | Net | In | Out | Net | |
| 100 Fundraising | \$6,535.65 | -\$427.04 | \$6,108.61 | \$5,170.00 | - | \$5,170.00 | \$938.61 |
| 300 PTA Administration | - | -\$1,024.34 | -\$1,024.34 | - | -\$1,600.00 | -\$1,600.00 | \$575.66 |
| 400 Enrichment Activities | - | -\$2,538.37 | -\$2,538.37 | - | -\$4,280.00 | -\$4,280.00 | \$1,741.63 |
| 410 After School Activities | \$3,178.97 | -\$528.39 | \$2,650.58 | \$2,500.00 | -\$3,220.00 | -\$720.00 | \$3,370.58 |
| 500 School Support | - | -\$5,688.04 | -\$5,688.04 | - | -\$24,650.00 | -\$24,650.00 | \$18,961.96 |
| 510 Staff Support | - | -\$636.89 | -\$636.89 | - | -\$6,600.00 | -\$6,600.00 | \$5,963.11 |
| 600 PTA Sponsored Activities | \$3,057.86 | -\$5,386.14 | -\$2,328.28 | \$7,700.00 | -\$12,800.00 | -\$5,100.00 | \$2,771.72 |
| 700 PTA Spons. Merchandise Sales | \$7,716.94 | -\$7,930.60 | -\$213.66 | \$7,500.00 | -\$6,200.00 | \$1,300.00 | -\$1,513.66 |
| 900 Non OHES Expenses | - | -\$804.67 | -\$804.67 | - | -\$800.00 | -\$800.00 | -\$4.67 |
| 800 Enrichment Activities Using Reserves | - | -\$2,657.82 | -\$2,657.82 | - | -\$23,300.00 | -\$23,300.00 | \$20,642.18 |
| Total | \$20,489.42 | -\$27,622.30 | -\$7,132.88 | \$22,870.00 | -\$83,450.00 | -\$60,580.00 | \$53,447.12 |

A large, vibrant green brushstroke graphic that tapers from left to right, serving as a background for the title. The text 'Treasurer's Report' is written in white, bold, sans-serif font, slanted upwards from left to right, and is contained within a white rectangular border.

Treasurer's Report

- **Reminder that we can use our account for sponsorships, etc.**
- **Teachers - please submit reimbursement forms for classroom support**



Treasurer's Report

- **Family glow dance re-cap**
 - **Concession sales made \$192.59 profit**
 - **Families liked having concessions available.**
- **Multicultural Night re-cap**
 - **Concession sales made a profit of \$272.47 (after resolving issues with credit card reader)**

A large, vibrant green brushstroke graphic that tapers from left to right, serving as a background for the title. The text 'Treasurer's Report' is written in white, bold, sans-serif font, slanted upwards from left to right, centered within the brushstroke.

Treasurer's Report

- **Special assemblies**
 - **March 19th Reptile Show**
 - **April 8th Eclipse**
Glasses...potential assembly week before
- **Movie Night**
 - **Need volunteers for concessions since no middle schoolers to help**

A large, diagonal teal brushstroke graphic that serves as a background for the title text.

Educational Programs

- **Odyssey of the Mind**
 - **March 2nd: Regional Tournament**
 - **3 teams from Oak Hill Elementary**
 - **1 team advanced to States**
 - **April 6th: State Tournament**

A large, diagonal brushstroke in shades of teal and blue, with a white rectangular frame overlaid on it. The text 'After-school Activities' is written in white, bold, sans-serif font, rotated diagonally to match the brushstroke.

After-school Activities

- **Spring after-school activities update**
- **5K update**



Volunteer Needs

- **6th grade basketball game**
- **Movie night concession sales/clean-up**
- **Staff Appreciation Week**
- **5K**
- **Book exchange**

A large, diagonal purple brushstroke graphic that serves as a background for the text on the left side of the slide.

**2024-25
Board
Nominations**

- **Board election at May 21 general meeting**
- **All positions open**
- **Nominations due by May 20; form on the PTA website**



**2024-25
Board
Nominations**

- **President:**
 - **Preside over all meetings;
Coordinate with the other officers
and committees; Serve as an
ex-officio member of all committees
(except the nominating committee);
Regularly engage with the
Principal, AP and staff;
Triage/manage escalations**



**2024-25
Board
Nominations**

- **First VP:**
 - **Organize educational programs during the academic year: Find volunteers to coordinate/coach for the programs, prepare forms, manage registration**



**2024-25
Board
Nominations**

- **Second VP:**
 - **Organize after-school activities for fall, winter, and spring:
Coordinate with vendors, prepare forms and activity calendar, manage registration, prepare rosters, find volunteers to monitor programs**



**2024-25
Board
Nominations**

- **Treasurer:**
 - **Do all accounting, process reimbursements, write checks, budget, do taxes**
 - **Marti will be re-running**




**2024-25
Board
Nominations**

- **Secretary:**
 - **Prepare meeting agendas and minutes; manage calendar and schedule meetings; handle communications**



Q&A

Questions?



**Thank you for
attending!
Have a wonderful
evening.**