PTA General Meeting Minutes

Date:	**Tuesday 02/13/2024**	Time:	6:30pm
Leader:	Brandan Wilburn-Herbert	**Location:**	Oak Hill ES Cafeteria
Approved:			
Board Participants:	Brandan Wilburn-Herbert, Cindy Meylan, Srujana Kannekanti, Marti Londal, Kimberley Stephenson		
Standing Committees:			
Staff:	Kelly Durso, Principal		

Description	Discussion
Call to Order	President: Brandan Wilburn-Herbert ● Meeting called to order at 6:34pm
Welcome	President: Brandan Wilburn-Herbert
Attendance	Secretary: Kimberley Stephenson ● 15 attendees
Approval of Previous Meeting Minutes	https://oakhillpta.ptboard.com/che/att/aaae4b3f-bf51-4a7b-ba18-24d2f754c689/PTAGeneralMeetingMinutes2023-11-28.docx.pdf ● Minutes approved
New Business	Special Presentation: Michelle Case, Franklin Middle School Principal ● Ms. Case discussed the transition to middle school for rising 7th graders and answered parent questions
Principals' Reports	Principal: Kelly Durso ● Winter events: Music concerts; field trips; winter VGA tests; middle school counselor visits; assemblies; ice skating night; networking with other schools to make small positive changes in teaching/learning; Reflections awards ceremony; dragon dance performance for Chinese New Year ● Upcoming: learning showcase; year-end picnics; Portrait of a Graduate presentations; construction should finish in early March, with more furniture coming in April; new playground breaking ground in summer or early fall

PTA President's Report & 2023-24 Event/Activity Calendar	President: Brandan Wilburn-Herbert
	● PTA provided small staff appreciation gifts in December
	● Skate Night, January 13, 2024 - 300 attendees; PTA has already reserved a rink for next year's event in January 2025
	● Staff lounge re-stocked with coffee and snacks in February
	● Upcoming events:
	  ○ Family glow dance, 2/23/24 - Volunteers needed to help decorate
	  ○ Multicultural Night, 3/8/24 - Volunteers needed for cultural booths, performances, and setup/cleanup

	- General meeting, 3/19/24 - Solicitation for 24-25 PTA board candidates - School assembly, 3/19/24 - Staff appreciation, April - PTA providing glasses to view solar eclipse, 4/8/24 6th grade basketball game, 4/12/24 at Chantilly HS - Family movie night, 5/2/24 - Staff Appreciation Week, May 6-10 - Oak Hill 5K, 5/18/24 - General meeting, 5/21/24 - board election - Staff appreciation, June - Book exchange, June 2024
Treasurer's Report	Treasurer: Marti Londal - Inflatable arch was purchased and available for school events - Rented a dragon costume for Lunar New Year parade; next year might consider buying a costume/puppet to keep at the school - Made $1138 from skate night ticket sales
After-School Activities	2nd VP: Cindy Meylan - Winter activities underway - Plans for spring activities; flyer will go out in Wednesday folders in the next few weeks
Educational Programs	1st VP: Srujana Kannekanti - Odyssey of the Mind: 3 teams from Oak Hill going to regional tournament on March 2nd - Reflections: concluded, award ceremony was last week; multiple county-level winners and one advanced to state-level competition - Science Olympiad Division A: concluded in November
Volunteer Needs	President: Brandan Wilburn-Herbert - Volunteers needed for: - Family dance decorations - Multicultural Night 6th grade basketball game 5K 2024-2025 PTA board
Adjourn	President: Brandan Wilburn-Herbert Meeting adjourned at 7:25pm

Submitted by

Kimberley Stephenson

Kimberley Stephenson, Secretary

___ Minutes approved as presented

___ Minutes approved as amended
Date Minutes approved _____